

DRAFT

Society of Petroleum Geophysicists (India)
Constitution and bylaws
(Rules and Regulations of the Society)
Part – (A) - Constitution

Article 1:- Name

This Society, which is registered under the Societies Registration Act 1860 shall be, called the “Society of Petroleum Geophysicists, India.”

Article II:- Registered office of the Society

The registered office of the society will be-
26, Nehru enclave,
Ballupur,
Dehradun 248001
India.

The registered office of the society can be changed subject to the Municipal limits of Dehradun, if the Central Executive Body deems it fit and is satisfied with the alteration of the office.

Article III :- Aims and Objectives

Section 1 - To provide a forum for technical excellence and technological advancement in the profession of Geophysics for Exploration and Exploitation of Petroleum deposits; and exchange of views and ideas amongst the Geoscientists.

Section 2 - To formulate, monitor and promote norms of professional ethics for practicing Geophysicists.

Section 3 - To Institute lectures, seminars, conventions, workshops; and Honorary Awards, citation etc. to honor and recognize exemplary contributions in the field of geophysical prospecting for hydrocarbons.

Section 4 - To contribute to the cause of continuing education and technical advancement of geophysical professionals and students.

Section 5 - To institute technical journals and other publications for wider dissemination of knowledge in the field of exploration geophysics.

Section 6 - To promote and foster research into important aspects of the geophysical technologies.

Section 7 - To exchange knowledge with fellow Geophysicists and professional from various universities, sister disciplines and through other similar Societies in India and abroad.

Section 8 - To undertake all such activities as are conducive to the aims and objectives of the Society.

Article IV:- Membership

Section 1 - The membership of the Society shall consist of persons or institutions concerned with geophysical activities and qualified in accordance with the rules and regulations of the Society, and provision made in Bylaws.

Section 2 - Various classifications of the membership and the qualifications there of shall be established by the Bylaws of the Society.

Article V:- Code of Ethics

Section 1 - Membership of any class shall be contingent upon conformance with the established principle of professional ethics.

Section 2 - Honesty, integrity, loyalty, fairness, impartiality, fidelity to trust, and inviolability of confidence are incumbent upon every member as professional obligations.

Section 3 - Members shall not make false, misleading or unwarranted statements, representation or claims in regards to professional matters, nor shall they engage in false or deceptive advertising.

Section 4 - Members shall not falsely or maliciously attempt to injure the reputation of others.

Section 5 - Members shall endeavor to cooperate with others in the profession and shall encourage the ethical dissemination of geoscientific knowledge.

Article VI :- Finances

Section 1- The Society is a non profit organization.

Section 2 – The members of the Society, and its office bearers shall not receive any remuneration or other benefits in money from the Society.

Section 3 – The Society may accept grants, donations and subventions from central and state Government, public sector organizations, private sector organizations, other institutions and individuals. These may be incorporated in the general funds of the Society or utilized for any specific purpose for which they are earmarked by the donors, in pursuit of the aims and objectives of the Society.

Article VII :- Governing body

Section 1 - The Governing Body of this Society shall be

- (a) General Body
- (b) Central Executive body
- (c) Council of the Society

Section 2 –

- (a) General Body consists of all the members of Society.
- (b) The Central Executive Body shall consists of
 - (1) President 1
 - (2) Sr. Vice President 1
 - (3) Vice President 1
 - (4) Secretary 1
 - (5) Joint Secretary 2
 - (6) Treasurer 1
 - (7) Executive Members 6
 - (8) Advisors 2

NOTE: President and Secretary of the previous Central Executive Body shall be nominated to Central Executive Body as Advisors.
(9)Presidents of Regional Sections.

- (c) Council of the Society shall consist of all the members of the Central Executive Body, and Secretary of each Regional Section.

Section 3 - The manner of selection, the terms of office, the specific duties, responsibilities, and other matters relevant to such bodies shall be as provided in the Bylaws of the Society.

Section 4 - Any responsibilities, and authority of the management of the affairs of the Society not otherwise specified shall be reserved to the Council of the Society.

Section 5 - Unless otherwise provided by the constitution and/or Bylaws all actions by General Body, Council of the Society and Central Executive Body shall require a majority vote of the members present.

Article VIII: - Regional Sections

Section 1 – The Society may establish Regional Sections as provided in the Bylaws, at places where there are twenty (20) or more active members of the Society and who jointly express a desire to form such a section.

Section 2 - The internal affairs of such section shall be administered by each Regional Section consistent with the aims and objectives of the Society.

Section 3 – Each Regional section shall assist in carrying out the objectives of the Society.

Section 4 - Affiliation with a Regional Section may be dissolved as provided in the Bylaws.

Article IX :- Student Sections

In keeping with the aims and objectives of the Society, the formation of student sections at recognized universities or colleges where Geophysics is taught as subject shall be encouraged by the Society.

Article X :- Meetings

Section 1 - The Society shall hold at least one meeting of the members in two years. This meeting shall be known as “General Body Meeting”. The time and place of the General Body meeting and Council meeting shall be designated by the Council of the Society.

Section 2 - The Society shall also hold a meeting of the Council of the Society once in two years.

Section 3 – Additional meetings of the Society may be called by the Council of the Society.

Article XI - Committees

Section 1- Council of the Society shall have the authority to establish permanent or ad-hoc committees for such purposes as may be deemed fit to further the aims and objectives of the Society, and to co-ordinate more effectively the activities within the Society.

Section 2 – The Composition, role and responsibility of the committees are laid down in the Bylaws.

Article XII:- Office Setup

Section 1 - The Central Executive Body may employ an Executive Director, Office Manager and staff for the Society and the remuneration and other compensations, if necessary, from Society’s fund.

Section 2 – The Executive Director shall perform such duties as the Central Executive Body may assign and shall be responsible to the Central Executive Body for the performance of these duties.

Section 3 – The Central Executive Body may discharge the Executive Director, Office Manager or any staff appointed by it any time, without any liability, whatsoever, on the part of the Society.

Article XIII:- Foundation

Council of the Society shall have the authority to establish SPG Foundation, through solicitation of contributions, to encourage and support geoscientific, educational and charitable activities of benefit to person involved in studying, teaching, research or practicing geophysics.

Article XIV: - Disposition of Assets

Section 1 - Dissolution of the Society and disposal of the property of the dissolved Society will be done under section 13 & 14 of the Societies Registration Act, 1860 and amendments thereof.

Section 2 - (Section 13 of the Societies Registration act, 1860) Any number not less than three – fifths (3/5) of the members of any Society may determine that it shall be dissolved, thereupon it shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement to the property of the Society, its claims and liabilities, according to the rules of said Society applicable thereto, if and if not, then as the governing body shall find expedient, provided that, on the event of any dispute arising among said governing body or the members of the Society, the adjustment of its affairs shall be referred to the principal court of original civil jurisdiction of the district in which the chief building of the Society is situated and the court shall make such order in the matter as it shall deem requisite.

Section 3 – (Section 14 of Societies Registration act, 1860).

Upon dissolution, no member may receive profits. If upon the dissolution of any Society registered under this act there shall remain, after the satisfaction of all its debts and liabilities, and property whatsoever, the same shall not be paid to or distributed among the members of the said Society or any of them, but shall be given to some other Society, to be determined by the votes of not less than three – fifth (3/5) of the member present personally or by proxy at the time of the dissolution or, in default thereof, by such court as aforesaid in Section 2.

Article XV:- Bylaws

Section 1 – The Council shall make Bylaws, as it deems necessary, for the proper management of the affairs of the Society. The Bylaws must not be in conflict with the constitution in accordance with the procedure laid down in this article.

Article XVI: Amendments

Section 1 - General Body may amend by way of addition, variation or repeal any provision of this constitution in accordance with the procedure laid down in this article.

Section 2 – Amendments to this constitution may be made by a two-third (2/3) majority vote of the members of this Society present and voting in the General Body meeting.

Section 3 – Such amendments may be proposed by the following

- (a) Resolution by the Council of the Society or Central Executive committee.
- (b) Resolution by a Special Constitutional Committee appointed by the President.
- (c) A proposal in writing signed by any fifty (50) members of the Society.

Section 4 - The Central Executive Committee shall cause the amendments to be published in the journal of the Society.

Part-(B)-Bylaws

Article 1:- Membership

Section 1 – Membership in this Society shall consist of

- (a) Active member
- (b) Life member
- (c) Associate member
- (d) Student member
- (e) Honorary member
- (f) Institutional member

Section 2 (a) Definition of term “Member”

Unless otherwise expressly provided in these Bylaws, the term “Member” shall refer only to active, life and honorary members. Only such members may sponsor membership applications, or refer to themselves as members of the Society. However, only Active members and Life members can hold office and vote in Society affairs.

Section 2 (b) Definition of term “Member in good standing”

Unless otherwise expressly provided in these Bylaws, the term “Member in good standing” shall refer to Life member and only those Active Members who have paid up all their dues till the end of previous year to the Society in accordance to the rules laid down in Bylaws.

Section 3 – Active member:-

Any person engaged in the practice or teaching of Geophysics may apply for Active membership, provided the applicant holds a Masters degree in Geophysics/Physics or related scientific or engineering discipline from a University/College of acceptable academic standards and in addition has had three years of experience in the practice or teaching of geophysics or related scientific or engineering discipline. Credit for experience can be counted as follows:

Masters degree - one (1) year: Doctors Degree –two (2) years. The central Executive Body may waive degree or current professional activity requirements if in its judgement an applicant had adequate professional experience and has attained standing in the profession.

Section 4 - Life member

Any person is qualified to become Active member may apply for the membership.

Section 5 - Associate Member:-

Any person who is a Graduate of a University/College of acceptable academic standard and who is interested in the activities of the Society may apply for Associate Membership of the Society.

Section 6 – Student Member:-

Any Post Graduate student studying in Geophysics / Physics or related scientific or engineering discipline may apply for student membership. Student member may not be required to pay any membership fee.

Section 7 - Honorary Member:-

Honorary members shall be those Active members of this society who have contributed distinguished service to the cause of petroleum geophysics. Such determination shall be made by the Council of the Society or a committee appointed for the purpose. Honorary members shall not be required to pay membership dues.

The number of such Honorary members shall be limited to 12(twelve)

Section 8 – Institutional Member:-

Any Institute or Organization engaged in geophysical exploration, geophysical research or a related field, or in furnishing services or products, used in geophysical exploration/research or has an active interest and credentials in supporting the aims and objectives of the Society.

Section 9 – Patron and Chief Patron

Any person belonging to any Government Organization/Public/Private Sector Organization, or any other Organization or any Individual of high professional and /or

social standing whose association with the Society is considered by the Council of Society to enhance the status and standing of the Society.

Section 10 – Election to Membership

Candidate for admission as member shall submit a formal application on an application form authorized by the Central Executive Body. Central Executive Body after due consideration shall inform the applicant to the election of membership.

Section 11 - Resignation

Any member of whatever classification may resign to any time from the Society: such resignation shall be in writing and shall be effective only if is accepted by the Central Executive Body.

Section 12 – Loss of Membership Rights

Any member of whatever classification who resigns or who forfeits membership for non-payments of dues or who is expelled for ethical reason ceases to have any right in the Society and ceases to incur further indebtedness to the Society.

Section 13- Reinstatement

Any person who has resigned, or who has forfeited membership for non-payment of dues, unless expelled for ethical reasons, may be reinstated by the Central Executive Body, upon fulfillment of such requirements as may be established by the Central Executive Body.

Article II: - Central Executive Body

Section 1 - President

The President shall be the Chief Executive Officer of this Society. The President shall be Spokesman for the Society on all matters pertaining to the public; shall appoint Board of Directors of SPG foundation, shall appoint the members of all committees within the limits prescribed in the constitution and Bylaws; shall appoint delegates to cooperating organization to represent the Society; shall serve as Chairman of the council and Central Executive Body. The President shall preside over all meetings of the General body, Council and Central Executive Body. He shall direct, guide and co-ordinate the execution of various activities of the Society.

Section 2 - Sr. Vice President

The Sr. Vice president shall perform the duties of the President in the absence or inability of the President to serve. The Sr. Vice President shall assume the office of

president in case of vacancy for any cause in that office; and shall perform such duties as may be assigned by the President or by the Council of the Society or Central Executive Body. He shall be so nominated and authorized by the Central Executive Body and in such an eventuality designated as the working President.

Section 3 – Vice President

The Vice President shall exercise such duties, from time to time, as may be assigned by the President or Council of the Society or Central Executive Body.

Section 4 – The Secretary shall be responsible for recording the actions for the Council and Central Executive Body; shall keep possession of the corporate seal and affix the same and perform other duties as may be assigned by the President or the Council and /or Central Executive Body of the society. Secretary shall be responsible for correspondence between the Society and its members, and all other agencies as and when required. He should also assist in conduct of all the meeting of the society. He shall record and issue the minutes of the meetings of the society. He shall issue notices convening the meetings in pursuance of the council and/or Central Executive Body resolutions. He shall also be responsible for all such activities as may be specially assigned to him by the President or Council and /or Central Executive Body.

The Secretary shall be authorized to incur and expenditure not exceeding Rs. 500/- (Rupees five hundred only) on any occasion not exceeding Rs 2500/- per month to fulfill the objectives as mentioned Article III of the Constitution. He shall obtain the approval for the expenditure in the next meeting of central executive body.

Section 5 - Joint Secretary

The Joint Secretary shall perform the duties of the Secretary in the absence or inability of the Secretary to serve; and shall perform such duties as may be assigned by the President or by the Council of the society or Central Executive Body.

Section 6 – Treasurer

The Treasurer shall have the custody of the cash receipts and shall maintain proper accounts of the Society and shall be responsible to the Council for proper rendering of income and expenditure accounts.

He may keep an imprest not exceeding Rs. 5000/- (Rupees five thousand only) at any given time for any emergency expenditure need by the secretary. Except for the impress amount of Rs. 5000/- surplus cash, if any, with him shall be deposited in a scheduled bank approved by the Central Executive Body.

It shall be his duty to get the Annual Accounts audited well before the annual meeting of the General Body, and deliver the same through the Secretary for being incorporated in the Society's Annual report. In the absence of the Treasurer or inability to function on a day today basis from Dehradun, the Central Executive Body may nominate and authorize an Active Member to perform his duties and he shall be designated as the Working Treasurer

Section 7 – Bank account in the name of the Society shall be operated by any two of the three office bearers of the namely (1) President (2) Secretary (3) Treasurer

Section 8 –Terms of Office

The terms of Office of the Council and Central Executive Body will be 2 (two) years duration.

Section 9 – Election

- a) The Central Executive Body of the Society shall nominate following committees to carry out the election procedure of the election of Central Executive Body, for the next term in a democratic way.
 - i) Nomination Committee
 - ii) Central Election Committee

b) Nomination Committee:

The nomination committee shall be composed of Chairman and at least five other members including convener. Regional sections either President/Secretary, should be given due representation in the Nomination committee. The committee should nominate candidates for the post of President, in a democratic way, from only those members of the Society in good standing, whose contributions to petroleum geophysics as well as to the Society of Petroleum Geophysicists are very well known. The committee must also secure the consent of all candidates nominated.

c) Central Election Committee:

The Central Election Committee shall consist of the members from Dehradun only. This committee shall carry out the election procedure for the post of President, in case two or more candidates are nominated by the nominations committee, and for electing the office bearers from Dehradun. The senior most member of the committee shall be designated as Returning Officer.

Each Regional section shall also constitute a Regional Election Committee on similar lines to carry out procedure for the election of office bearers in their respective Sections.

d) Election Procedure:

1. For the post of President, all the members Associate/Active/Life of the Society in good standing shall be entitled to cast their vote.

2. For the election of Office Bearers for Dehradun and various Regional Sections, only those members of the Society Associate/Active/Life in good standing who are stationed at respective places shall be entitled to cast their vote.

3. Following office bearers shall be elected.

POST	DEHRADUN	REGIONAL SECTION WHOSE MEMBERSHIP IS	
		>50	<50
President		1	1
Vice President	1	1	1
Secretary	1	1	1
Jt. Secretary	1	1	1
Treasurer	1	1	1
Executive Members	6	6	4

4) Secretary on behalf of Central Executive body shall notify the elections and constitution of nomination and central election committees duly approved by Central Executive Body.

5) Returning officer shall notify detailed election schedule.

6) For the post of Executive Members, only those Active members of Society, in good standing stationed at Dehradun desiring to contest the election shall submit a prescribed application for to the returning Officer.

7) The central Election Committee shall finalize and intimate the list of the candidates for contesting the elections.

8) The voting shall be by postal ballot.

9) A date shall also be fixed for the return of postal ballots to the Returning Officer from the members who cannot franchise their vote in the day of election.

10) Returning Officer shall declare President elect and elected office bearers from Dehradun as per the provision of the Society's Act.

11) Each regional section should follow the procedure as indicated at (4) to (10) above.

12) Elected Presidents of Various Regional Sections and elected vice-President from Dehradun shall be nominated to Central Executive committee as Vice President.

13) Central Executive Body consisting of following office bearers shall be constituted.

1. President

2. **Sr. Vice president:** (To be nominated by President in Consultation with the Central Executive Body from the Serving Presidents of Regional Sections).

3. **Vice President:** (other elected Regional Chapter Presidents)

4. **Secretary :** (Candidate from Dehradun, electoral college to span all Sections of SPG).

5. **Joint Secretary:** (elected from Dehradun)

6. **Treasurer:** (elected from Dehradun)

7. **Executive Members:** 6(elected from Dehradun)

8. **Advisors:** Past President and Secretary.

Section 10 - Council of the Society consisting of all the members of Central Executive Body and Secretary of each Regional section shall be constituted.

Section 11- In case, any member of the Central Executive Body ceases to be its member, the President from amongst the member of General body may fill up the vacancy. However, in case the ceasing member held the office of Secretary or Treasurer the vacancy shall be filled from amongst the elected executive members of Central Executive Body.

Section 12 – Resignation

Any member of the central Executive Body may resign at any time, submitting the resignation in writing to the President. Such resignation shall only be effective if it is accepted by the Central Executive Body. However, after resigning from the Central Executive Body, the person may continue as the member of the Society.

Section 13 – Expulsion

If a member of Central Executive Body, who either do not attend three consecutive Central Executive Body Meetings without prior approval of the President or don't follow the code of ethics and/or constitution of the Society, shall be expelled by a two third (2/3rd) majority vote of the central Executive Body.

Article III : Duties of General Body

Annual General Body meeting shall transact the following:

Section 1 – Receive and adopt the annual report of the executive and audited accounts of the Society for the financial year ending March as circulated by the secretary. The auditor will be selected by Central Executive Body.

Section 2 – Suggest a plan of Activities and policies for implementing by the Council in the forthcoming years.

Section 3 – To take up, with the permission of the Chair, any other matter, urged by any member or office bearer, having a bearing on the objects on the rules and regulations of the Society.

Section 4 - Notice calling Annual General Body Meeting shall clearly mention the date, time and venue of the proposed meeting in pursuance to a resolution to that effect by the Council and such notice shall be delivered or sent through post to each member at his/her recorded address.

Article IV :- Duties of the Council of the Society

Section 1 – Unless otherwise expressly provided in the Constitution and/or Bylaws, the Council of Society shall have general executive control and management of the affairs and funds of this Society; these shall include, but not be limited to; designation of time and place of the General Body Meeting and meeting of the Council of the Society, Accepting, creating and administering funds for purpose provided under the constitution and Bylaws of this Society and performing such other administrative duties as required to accomplish the aims and objectives of the Society.

Section 2 – The Council shall also serve as an appeal authority in all matters involving grievance proceedings and professional certification of members.

Section 3 – The Council shall have sole responsibility and authority for all matters involving the external affairs of the Society.

Section 4 - The Council shall consider the income and expenditure accounts of the Society as placed before it by the Treasurer.

Article V :- Duties of the Central Executive Body

Section 1 – When the Council is not in the session, the Central Executive Body shall have full authority, subject only to the prior approval of the council, to exercise all powers of the Council.

Section 2 - Supervision of election of the Central Executive Body members and filling up of vacancies; determination of applicant's qualification and classification (for Society's membership); maintaining office and staff.

Section 3 - At the call of the President, the Central Executive Body may meet at any time and place.

Article VI:- Meetings

Section 1 - General Body Meeting

- (a) The Society shall hold at least one meeting of the members once in two year, this meeting to be know as the Annual General Body Meeting. During General Body meeting, the Central Executive Body of the Society shall be presented and the officers-elect introduced.
- (b) The Annual General Body Meeting shall be held at a time and place designated by the Council of the Society.
- (c) An Extraordinary meeting of the General Body may be called on written requisition to the Council made and signed by at least 1/3 of the members of the General Body. The council shall be bound to hold the requisitioned extraordinary meeting within 21 days from the date of the requisition, after giving 7 days notice to all the members.
- (d) An extraordinary meeting of the General Body may also be called by the Central Executive Body through the Secretary in pursuance of a resolution passed to that effect at a meeting of the council, giving 7 days notice to all the members.
- (e) The extraordinary meeting shall be conducted as per the rules specified herewith for the Ordinary General Body Meeting.

Section 2 – Council meeting.

- i) A meeting of the Council shall be held every year preferably during the first quarter of the financial year.
- ii) The actual time and place of the meeting shall be designated by the Council.

- iii) At the call of President or majority of the Council members, and after written notices to all Council members, the Council may meet at any time.

Section 3 - Central Executive Body Meeting.

- (a) The Central Executive Committee shall meet immediately before this meeting of the General Body, Council and such other times during the year and at such places as designated by Central Executive Body and at the call of the President.

Section 4 – Quorum

(a) For General Body Meetings.

- (i) The quorum for a meeting of the General Body will be on third (1/3) of the members Associate/Active on roll. In case of lack of quorum, the meeting shall be held within 15 days after giving 7 days notice to all the members. No Quorum shall be necessary for such adjourned meeting.
- (ii) All the matters at the General Body shall be decided by majority of the votes of the members present, except that if any amendments or alteration to the memorandum or the rules and regulations are decided, there shall have to be two third (2/3) majority of the members present. Since, members are located in different places, for any amendments/alternation, consent from individual membership can be obtained and placed in the General Body Meeting.

(b) For Council meeting:

There shall be quorum if at least one third (1/3) members of the Council are present in the meeting. If a quorum has not assembled, the meeting shall be adjourned to some other suitable date, time and venue to be notified to all the members.

(c) For Central Executive Body Meeting

There shall be quorum if at least one (1/3) members are present in the Central Executive Body meeting. If a quorum has not assembled, the meeting shall be adjourned to some other suitable date, time and place to be notified to all the members.

Section 5 – Intimation Time

(a) For General Body Meeting

The Council through the Secretary shall call Annual General Body Meeting giving at least 15 (fifteen) days for the Meeting from the date of issue of the notice clearly mentioning date, time and venue of the proposed meeting. Such intimation notice shall be delivered or sent through post to each member at his/her recorded address.

(b) For Council meeting

Notice in writing for the Council meeting shall be delivered or sent through the Secretary by post to all concerned at his/her recorded address atleast 15 (fifteen) days prior to the proposed meeting.

(c) For Central Executive Body Meeting

Notice in writing for any meeting of the Central Executive Body shall be delivered or sent through the Secretary by post to each member of the society at his/her recorded address at least 3(three) days prior to the proposed meeting. In case of exigency, meeting can be called upon with short notice.

Article VII :- Dues

Section 1 – The annual dues shall be payable in advance for every financial year.

Section 2 - The Dues for the different category of members are as follows:

Active	:Rs 500/- (Rupees Five hundred only)
Life	:Rs 3000/-(Rupees Three thousand only)
Associate	:Rs 500/- (Rupees five hundred only)
Student	:Free Membership
Honorary	:Free Membership

NRI and other nationals: US\$ 30 (US \$ thirty only)

Institutional :Rs. 25,000/- (Rupee twenty five thousand only)

Section 3 - The annual membership dues are non refundable.

Section 4 - In lieu of annual dues an Active member may pay dues in full for life by single payment in an amount equivalent to six times the annual fee of Active membership.

Section 5 – Institutional members may nominate their representative to attend Annual General Body meeting of the Society.

Section 6 - Institutional members may nominate their representative to attend training, seminars, conferences and other programs organized by the Society by paying nominal fee as prescribed by the Society.

Article VIII – Committees

Section 1: The council may appoint the following and as many other committees as it deemed necessary for the furtherance of the aims and objectives of the Society, to act on behalf of and /or to ie advice to the Council on specific matters.

(a) Honours and Awards Committee

The Honours and Awards Committee shall be composed of a chairman and four other members/including convenor. The Members of the committee are appointed for a period of 2(two) years and can be re-appointed.

This Committee should recommend to the Council, candidates for honors and awards given by the Society and is responsible for all related arrangements.

(b) Student Affairs Committee

The Student Affairs Committee shall be composed of a chairman and three other members including convener. The members of the Committee are appointed for a period of 2 (two) years and can be re-appointed.

Student Affairs Committee shall focus on development and other activities of Student Sections.

This Committee shall report to Vice-President.

(c) Continuing Education Committee

The Continuing Education Committee shall be composed of a Chairman and three other Members/including Convenor. The Members of the committee are appointed for a period of 2(two) years and can be re-appointed.

This committee shall recommend to the Central Executive Body various training programmes/seminars/workshops etc. that can be arranged by the Society and is responsible for all related arrangements.

(d) Publications Committee

The Publications committee shall be composed of a Chairman and atleast five other Members/including Convenor. The Members of the committee are appointed for a period of 2(two) years and can be re-appointed. The Editor of Society's technical journal shall be the Chairman of this committee. This committee is responsible for the acquisition, selection, refereeing, and publication of article in Society's technical journal and other publications. The Committee shall assist the council in the long term publication program.

(e) Global Affairs Committee

The Global Affairs Committee shall be composed of a Chairman and five other members/including Convenor. The Members of the committee are appointed for a period of 2(two) years and can be re-appointed.

This committee is responsible for establishing and maintaining contacts with other organizations within India as well as abroad whose objectives are similar to or related with those of the association.

The committee shall report to the President.

(f) Member Relations Committee:

The Member Relations committee shall compose of a Chairman and at least five other Members/including Convenor. The Members are appointed or a period of 2(two) years and can be re-appointed.

This committee is responsible for local member representation and activities, and planning of membership drives. The committee shall report to Sr. Vice President.

(g) Committee on Public Relations and Resource Mobilization:

The committee on Public Relations and Resource Mobilization shall compose of a Chairman and at least three other Members/including Convenor. The Members are appointed for a period 2(two) years can be re-appointed

This Committee is responsible for wide publicity of the activities and program undertake by the Society. The committee shall explain the activities of the Society to various corporate bodies and encourage them to promote the activities of the Society.

The Committee shall report to the President.

Section 2 - The Council shall appoint all committee Chairman and Members from amongst the active members of the Society.

Article IX :- Regional Section

Section 1 – Upon petition of twenty Active Members of the Society in good standing within the territory of India the Americas and Europe sharing a common interest or problems, the council may authorize the formation of a Section.

Section 2 - The Section shall adopt Bylaws of the Society.

Section 3 – Regional Executive body shall consists of following office bearers Article II (Section 9(d)) for a term of two years,

Past President and Secretary of the Regional Section can be nominated as Advisors provided they continue to remain at the same station.

Regional Section of the Society shall nominate an Regional Election committee to carry out the election procedure for the members of the regional executive body in a democratic way.

Section 4 - Each section shall provide the President of the Society with the names of its office Bearers.

Section 5- Subsection (i) the annual dues of the members shall be payable in advance of every financial year.

Subsection (ii) - The Regional Section of the Society shall maintain proper account and record of membership and inform the President of the Central Executive Body, along with the list of the Members, quarterly every year. The Membership fee shall be retained by the Regional Section for its activities. The Council of the Society, from time to time, may however change the ratio of membership fee to be retained by Regional Sections.

Subsection (iii) – A section will automatically be inactive if the section does not hold atleast one technical session a year.

Section 8 – The Council with the approval of General Body may any time dissolve affiliation with any section for reason as it deems fit and sufficient.

Section 9 - All Regional Sections should forward their annual audited account statement and balance sheet along with all relevant documents to Central Executive Body at the end of each financial year to facilitate finalization of annual accounts and audits to the total accounts of the Society.

Section 10 – The Regional Section shall adopt bylaws of the Society.

Article X : Student Sections

Section 1: Formation of a student section may be authorized by the Council, provided a petition in submitted by a group of students.

Section 2: The Students section should adopt Bylaws , which shall be consistent with the constitution and Bylaws of the Society, and approved by the council.

Section 3: The student section shall consist of following office bearers.

President	: 1(Faculty member)	
Vice President	: 1	} (Student)
Secretary	:1	
Treasurer	:1	

The office bearer of the Student Section shall be nominated by the President of the Student section.

Section 4: For Student Sections, Council of the Society may arrange reimbursement towards journey in ordinary mode of class and accommodation for attending such conferences/seminars as approved by it.

Section 5: The Student Section should interact with student Affairs committee of the Society for

(i) Formulation of the annual activity calendar of the student section as per their requirement consistent with the aim and objective of the Society; and

(ii) To seek necessary assistance from the Society to carry out such activities.

Section 6 : The Council with the approval of General body may at any time dissolve affiliations with any student section for reasons it deem good and sufficient.

Article XI : Publications

Section 1: The Society shall publish a technical journal called “Geohorizons” containing papers embodying the results of latest researches and investigations containing information of interest to the members or Society. The Editor assisted by the editorial board shall be responsible for the conduct of the Journal.

Section 2: The technical journal “Geohorizons”, shall be published at regular (half yearly) intervals or other wise designated by the Central Executive Body.

Section 3: The Society may also publish other publications, consistent with the aims and objective of the Society from time to time.

Section 4: The subscription rate of the technical journal and other publication shall be set by the Central Executive Body.

Section 5: The Central Executive Body will authorize the printing, financing and distribution of Society's Publications.

Section 6: All Active, Associate, Honorary, Student and Institutional Member of the Society shall receive the Society, technical journal "Geohorizons" free of cost. They are also entitled to get other publications of the Society at concessional price set by the Central Executive Body.

Article XII:- Affiliation

Section 1 – This Society may affiliate with duly organized groups or Societies which serve the needs of members of the Society and which by objectives, aims, constitution, bylaws or practice are functioning in harmony with the aims and objectives of the Society, subject, however to the recommendations of the Council and to the affirmative vote of the General Body.

Article XIII :- Properties

Section 1 – All properties of the Society shall be in the name of the "Society of Petroleum Geophysicists, India"

The President shall be in charge of all properties of the Society. President may, however, nominate any member of the Council responsible for proper custody of the property of Society.

Article XIV – Audit of the Society Accounts.

Section 1 – The statement of Accounts of the society for the year duly prepared from records by the Treasurer shall be audited by an Auditor appointed for the purpose. The Council of the Society or the Central Executive Body shall have the powers to appoint and also pay, if necessary, any suitable remuneration to the Auditor.

Article XV:- Suits By and Against the Society

Section 1 – The jurisdiction for all legal proceedings in respect of the Society shall be within the municipal limit of the district Dehradun, Uttaranchal, India.

Section 2 – Society may sue or be sued by the President or Secretary or Executive Member or such person as shall be appointed by the Governing body for the occasion.

Section 3 – Relief from personal liability

If a judgement shall be recovered against the designated person or Executive Member on behalf of the society, such judgement shall not be put in force against the

property, movable or immovable, or against the body of such person or Executive Member, but against the property of the society.

Article XVI :- Income of the Society

Section 1- The funds of the Society shall consists of:

- (a) Annual Subscriptions
- (b) Donations and gifts from the members and non members.
- (c) Grant and subsidies from the Central State governments/Public Undertakings, other institutions and individuals, etc these funds will be utilized for holding conference, publishing periodicals, Social upliftment and noble cause of the Society.

Article XVII :- Amendments to the Constitution and Bylaws.

Section 1 – The amendments to be constitutions bylaws may be made by the two third (2/3) majority of votes of the General Body meeting, at ordinary, annual or extraordinary meeting duly convened under the regulation of the Society.

Article XVIII:- Procedure Manual

Section 1 – A procedure Manual, not in conflict with constitution and Bylaws, shall govern the details of the operation of the Society. This manual and any changes to it must be approved by the Council of the Society.